

REPORT OF THE ASSISTANT CHIEF EXECUTIVE - PERFORMANCE

CATALOGUE SUPPLIES SERVICE JOINT COMMITTEE

14 JULY 2011

BUDGET MONITORING – 2011/12

1. Purpose of Report

The purpose of the report is to provide the Joint Committee with an overview of the Service financial position at 31 May 2011.

2. Connection to Corporate Plan / Other Corporate Priority.

The budget monitoring report provides an overview of the current financial position and projected outturn for the year against the budget approved by the Joint Committee.

3. Background

The Joint Committee approved the revenue budget for 2011/12 of £1.27m (offset income of £1.27m) and as part of the Service management framework, budget projections are reviewed regularly and reported to Committee.

4 Summary Financial Position at 31st May 2011.

4.1 A summary of revenue budget expenditure/income for the first two months of the financial year is provided in the table below,

Expenditure Group	Budget 2011/12 (£000)	Adjusted Actual to 31 May 2011 (£000)
Employees	885	142
Supplies/Services	158	29
Transport	107	10
Premises	83	14
Finance/Support Services	37	6
Total Expenditure	1,270	201
Total Income	1,270	221
Deficit/(Surplus)	0	(20)

4.2 There is no variation to projected expenditure and income for the Service at this period review.

5 Business Plan – Accumulated Reserves Planned Expenditure

5.1 The Business Plan for the JSS, to March 2015, includes provision for expenditure to support the service modernisation programme together with the replacement of operational equipment and transport, being financed from the accumulated reserve of the Joint Committee.

5.2 Members will be aware the investment programme has been temporarily deferred pending the outcome of the Service review.

5.3 The scheduled equipment/vehicle renewal planning reflects the following,

Fork Lift Trucks: 2010/11 (deferred)	£14,000
2011/12	£14,000
Vehicles 2012/13 (April)	£48,000

5.4 The replacement of the fork lift trucks, in particular, is an increasing priority for the Service and short-term contingency plans have been prepared pending the outcome of the current review, which may have implications for the current year budget.

6. Effect upon Policy Framework and Procedure Rules

This is an information report and has no implications for the Council's policy framework or procedure rules.

7. Equalities Impact Assessment

There are no implications in this report.

8. Financial Implications

The report summarises the financial position as at 31st May 2011 and no additional financial implications arise from this.

9. Recommendation

It is recommended that Members note the content of the report.

David MacGregor,
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Background Documents: None other than identified within the report